

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Monday, January 13, 2020 (5:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Veronica Tso Bruce Armenta Joel Gunn
<b>BOARD MEMBERS ABSENT:</b>	Tony DeHerrera
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 ROLL CALL**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Monday, January 13, 2020 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 4:48 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Agenda for Current Board Meeting - Dr. Mizell**

The meeting agenda was reviewed with no changes noted.

**2.2 Minutes of Previous Board Meeting - Dr. Mizell**

Minutes of December 10, 2019 Board Meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

Travel Requests were reviewed as follows:

- Future Focused Ed Conference – Albuquerque, NM
- Superintendents Budget Workshop – Albuquerque, NM
- Navajo Nation JOM Subcontractor Meeting – Window Rock, AZ
- Glazier Coaching Clinic – Las Vegas, NV
- Midwest Ed Technology Conference – St. Charles, MO
- NMASBO Winter Conference – Albuquerque, NM
- EAB National Meeting – Austin, TX
- Dyslexia Southwest 2020 Conference – Albuquerque, NM
- Middle School Math Conference – Santa Fe, NM
- NMASBO Spring Budget Workshop – Albuquerque, NM
- NMSBA School Law Conference – Albuquerque, NM
- NMSBA Leadership Retreat – Taos, NM

## **2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing included the Business Consent Agenda, Credit Card Report, Revenue and Expenditure Reports, and Check Listing Report. The FY19 Financial Audit has been released and approval is requested. Also FY21 budget discussions have begun with meetings being scheduled with administrators.

The FY19 Financial Audit was released by the Office of the State Auditor on January 5, 2020. The audit report becomes public record five (5) days after the release date and will be presented for the Board by Auditor, Byron Manning, of Manning Accounting & Consulting Services. Mr. Manning began by stating the audit report is an unmodified opinion, which is the best opinion possible. He addressed the balance sheet showing the District's net position which included a change this year due to the pension. He also mentioned the balance sheet which indicates an increase in operational funds for the year. Page 11-12 shows the statement of revenue, which indicates a good financial year overall. Internal controls had no material weaknesses identified, one significant deficiency and five other matters identified. Federal Programs had no material weaknesses or significant deficiencies identified.

## **2.5 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests were reviewed as follows:

Central Primary

- Book Fair

Bloomfield High

- Drive In/Indoor Movie – Senior Class
- Afterschool Candy Grams – Senior Class
- Spirit Night – Senior Class
- Game Night – Senior Class
- Enchilada Dinner – Baseball
- Hit-a-Thon – Baseball

## **2.6 Activity Requests - Dr. Mizell**

Activity Requests were reviewed as follows:

- Gifted/Robotics (Blanco, Naaba Ani & Mesa Alta): FIRST Robotics State Championship, February 15, 2020 in Albuquerque, NM

## **2.7 Review BDA Board Organizational Meeting Policy Revisions - Dr. Mizell**

With the change in the election cycle for School Boards, a Board will now reorganize at the first meeting in January. It is suggested that the policy describing reorganization, upon swearing in, the agenda provide an action item for the correction to policy BDA.

## **2.8 Review Wellness Policy Edits for Fundraisers - Mr. Olivas**

As presented during the December work session, the elementary portion of the wellness policy indicated that no food fundraisers were allowed, where they were allowed for middle and high school. Revised to indicate the same rules apply to elementary as the other schools.

## **2.9 Review Naloxone (Narcan) Policy Addition - Mrs. Foose**

As presented in the December work session, requesting approval for the availability, storage, and administration of Naloxone (Narcan) at middle and high school campuses.

## **2.10 Student Work Experience Proposal - Mrs. Karen Georgina**

Central Regional Education Cooperative (CREC) and Rise N'Grind Coffee Shop have partnered in a Student Work Experience Proposal to be implemented at Bloomfield High School. The experience will prepare students for work. The proposal indicates that the Coffee Shop will provide coffee to the High School once a

week, from February 24<sup>th</sup> to April 6<sup>th</sup>, for select students to sell coffee to staff members on Wednesdays which is a late start date for the student body. The participating students will receive a stipend upon completion.

### **2.11 Review of Math Textbooks/Instructional Materials Notice - Mr. Summers**

Notice of Publisher/Vendor presentations for Mathematics adopted materials cycle. Once a Publisher/Vendor is selected, approval will be requested. The adoption will take place in February. There are currently 4 vendors, which met the NMPED standards of 90% or higher. The District also looked for the vendors, within the list, that provided at least two category levels. The presentations will be posted to determine a committee, which the committee will be required to attend all four presentations in order to determine the best vendor.

### **2.12 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report indicating the maintenance projects, athletics and the personnel report including vacancies and new hires in the District. Also distributed was the draft SY 2020-2021 calendar for review. The calendar will be presented to the Board for approval at the February meeting.

Maintenance projects include the changing in the entrance to Bloomfield High School. The change was needed in order to guide visitors through a central location upon entering the building. Heating has been an issue district wide, but it is being addressed. Fortunately there have only been a few frozen pipes thus far this winter. The sewer at the Bobcat Gym has been addressed. It seems a metal closure was preventing the flow. The entrance to Naaba Ani will begin soon.

Athletics are going well. The basketball teams are struggling a little. The wrestling team has placed at several events already this season with several qualifiers. Cheer will have their first competition for the year, which will be held in Aztec.

The personnel list is very small. There will be several positions coming available as there will be staff retiring. The job postings will be published as soon as possible for each opening. It's a very competitive market for teachers and the HR Department is doing a good job of attending the job and career fairs for recruitment. With that the District was able to hire leveled teachers this last year.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 5:46 p.m.