

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, July 14, 2020 (5:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Bruce Armenta Tony DeHerrera Veronica Tso
<b>BOARD MEMBERS ABSENT:</b>	Joel Gunn
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education held a board workshop on Tuesday, July 14, 2020 at 5:00 p.m. by Zoom (online), with a few staff in the office, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:05 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Agenda for Current Board Meeting - Dr. Mizell**

Meeting agenda was reviewed with no changes noted.

**2.2 Minutes of Previous Board Meeting - Dr. Mizell**

Minutes of June 9, 2020 Regular Board Meeting and June 22, 2020 Special Board Meeting were reviewed with no changes noted.

**2.3 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda with Revenue and Expenditure Reports, Check Listing, and the Credit Card Report. Also asking for Board approval of four additional EAs for Technology. With the current reopening plans required by NMPED, the District will need to provide chrome books for students in 4th grade and above, which will require assistance in preparing and managing the devices. The EAs will be employed for the school year, assigned to those 4-12 schools to assist with the devices.

The Education Technology Notes (ETN) Resolution is included detailing the acquisition of ETN. With that, a purchase arrangement for the lease purchase of educational technology equipment is included. RBC Capital Markets representative, Ragina Gaysina, reported on the resolution and lease purchase agreement. The loan amount will be up to \$750,000 with an August 4<sup>th</sup> determination and an August 11<sup>th</sup> approval and the payout to the District will be September 16<sup>th</sup>.

In September 2019 the Board authorized the opening of four new bank accounts, as suggested by the auditor, which allowed the Finance Office to consolidate bank accounts and clean up errors that were occurring during the financial software conversion. The nine existing bank accounts have all been cleared and need board approval for closure.

The FY21 Operating Budget has been approved by PED. With the passing of HB1 an average salary increase of 1% for staff is required. Requesting board approval of the teacher and EA salary schedules with the 1% average increase.

#### **2.4 Hiring 4 Temporary Employees for Technology - Dr. Mizell**

Staff is needed to prepare the purchased chrome books for the hybrid learning to take place beginning in August. The District purchased over 1,000 new products and with existing products, there will be over 1,700 to sanitize, program, and check out to students. The employees will be employed for 2 weeks to assist the technology department in this task.

#### **2.5 SPED Ancillary and Teletherapy RfP Extensions - Mrs. Foose**

Ancillary and Teletherapy services were approved July 2019. Asking the Board for a continuation of services for the SY20-21 to help meet the needs of SPED students.

#### **2.6 Gifted Coordinator Position Contracted Days - Mrs. Hernandez**

The Gifted Coordinator Position now requires an Administrators License. Finding a gifted endorsed teacher with an administrators license is a challenge, therefore to attract qualified candidates the position needs to be changed from 200 days to 195.

#### **2.7 Family Liaison Contract Days Increase - Mrs. Hernandez**

The Family Liaison assists in the Ancillary and Federal Programs reporting at the beginning and ending of the school year. Requesting 10 additional days to assist with this reporting.

#### **2.8 Emergency Policy for Electronic Signatures - Mrs. Hernandez**

Policy is deemed an emergency with State Mandated 'Stay at Home Orders' by the Governor. When not practical or possible to have an approved individual physically sign a document, and not otherwise prohibited by applicable laws, electronic signatures may satisfy the requirement of a written signature when transacting business with and/or for the District and/or with parents/guardians.

#### **2.9 Review - AC Nondiscrimination / Equal Opportunity Policy, Regulation, and Exhibit Revisions - Mrs. Hernandez**

As per Policy Advisory 206, the Title IX regulation revisions will go into effect on August 14, 2020. This includes the appointing of a compliance officer and/or Title IX Coordinators.

#### **2.10 Review - ACA Nondiscrimination on the Basis of Sex Policy, Regulations, and Exhibit Revisions - Mrs. Hernandez**

As per Policy Advisory 207, the Title IX regulation revisions will go into effect on August 14, 2020. This includes the appointing of a compliance officer and/or Title IX Coordinators. The policy is designed to eliminate discrimination on the basis of sex in any education program or activity. The policy also indicates the reporting process regarding discrimination. The policy was titled Sexual Harassment and includes a regulation and exhibit. Under the policy revisions an additional regulation (ACA-RB) is added indicating the compliance officer and grievance procedures.

#### **2.11 Review of Google Classroom Summer Project - Mr. Summers**

The Google Classroom Summer Project is being created for instructional delivery as a possible scenario for SY20-21. Nineteen teachers worked on building Google classrooms over the summer for use in the hybrid and/or remote learning options. Classrooms are built completely scalable and include core classes. Six weeks of assignments have been created to date. A beautiful framework has been completed with almost every item on the screen is clickable, making a completely interactive classroom. The first few weeks will include a lot of professional development for teachers, parents, and students to learn how to use the Google classrooms, creating a Google doc and responding to a video. Google is worldwide so there are videos that help guide

users as well. There is a messaging platform for parents where they can sign up for a daily or weekly summary of progress and activities.

### **2.12 Athletic Update - Mr. Tensay**

Mr. Tensay began by sharing that the NMAA is in the process of determining how the season is going to look. A survey was conducted in which 85% indicated that the student athletes should go back and play. However, the final decision will come from the Governor. If sports are allowed to resume, the seasons will be condensed and the start date will be postponed.

A meeting will be held tomorrow, no dates will be released but weeks will be. The tentative schedule is set, however the District will have to work backwards to get the start dates. District games will be played but games against out of state districts will not be allowed. The sports that are considered high contact sports are yet to be determined.

### **2.13 Equity Council Update - Dr. Mizell**

The Equity Council has been established, with the following members present: Dale Maes, Veronica Tso, Bruce Armenta, Emily Foose, Tony DeHerrera and Dr. Mizell. A consistent delivery system has been developed for all students to learn. Electronic devices have been ordered for grades 4-12<sup>th</sup> along with hot spots for connectivity to lessen the learning gap for remote students. The Huerfano Chapter House will provide some devices for their students as well. Mrs. Foose has purchased items for the special education students. These efforts will ensure an equitable learning opportunity for all students. The District will also continue meal distribution for all students.

The District is working on trying to support the community the best that we can and working very hard to ensure access for all students. These issues are also addressed in the Strategic Plan. As for the start of school, the District is awaiting the Governor's announcement on the reentry plan, until then being very cautious. Facemasks have been ordered for each student, with face shields available for those who cannot wear a facemask. There are a few teachers that have expressed concerns with the facemask requirement, which will be addressed.

### **2.14 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell reported on the Districts efforts for cleaning and sanitization of all buildings. Some products ordered are on back order. The state has been contacted for guidance on how to keep everyone safe. Some employees have decided that they do not want to return to work under the current circumstances. A report was just released from the State Department regarding contract tracing which will be forwarded to the Board Members. The survey conducted indicated that approximately 533 students would not be returning to in-building instruction if facemasks were required.

The maintenance staff has been preparing the schools for the possible reentry into the hybrid mode. Buses are still being loaded for the summer meal program. The vacancies list is fluctuating with the hiring of new staff and the current staff deciding on whether they wish to return to work. The new hire list was included in the board report.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 6:02 p.m.

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