

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD WORKSHOP
Tuesday, April 14, 2020 (5:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT:	Dale Maes Bruce Armenta Joel Gunn Tony DeHerrera Veronica Tso
BOARD MEMBERS ABSENT:	
SUPERINTENDENT:	Dr. Kimberly Mizell
ALSO IN ATTENDANCE:	See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Roll Call for Board Workshop

The Bloomfield School District Board of Education held a board workshop on Tuesday, April 14, 2020 at 5:00 p.m. by Zoom (online), with a few staff in the office, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:00 p.m.

2.0 BRIEFING and DISCUSSION ITEMS

2.1 Agenda for Current Board Meeting - Dr. Mizell

The meeting agenda was reviewed with no changes noted.

2.2 Minutes of Previous Board Meeting - Dr. Mizell

Minutes from March 10, 2020 Regular Board Meeting were reviewed with no changes noted.

2.3 Finance Committee Briefing - Mrs. Maestas

Briefing includes the Business Consent Agenda, Credit Card Report, with Revenue and Expenditure Reports, and the Check Listing Report. Also for review and approval is the FY20 Financial Audit Contract. The briefing also includes a COVID-19 update, Spring Budget hosting a virtual conference, and the FY21 concession services bid.

Spring Budget webinars began last week detailing some changes for budgetary purposes. The unit value had a slight increase from the current year; however this may change with the current budget being affected by the pandemic. Also with gas prices being low due to the current pandemic there will be some adjustments necessary for forward planning. Currently, all employees are being paid and short term substitutes have been given documentation to file for unemployment benefits.

The FY20 Financial Contract will be extended with Manning Accounting and Consulting Services. Next year the District will have to submit an RFP for services. The concession services contract is up for renewal, with a request being posted on the District website and an ad in the local newspaper asking for bids from interested parties.

2.4 Review Policy JLCD Administering Medicines to Students Revisions, New Medication Authorization Form and Standing Orders Authorization - Mrs. Foose

As discussed during the March work session, in Policy Advisory 184, the policy service added the medical cannabis policy to the current policy on Administering Medicine to Students. The District has decided to make the cannabis policy a stand alone policy. However, some wording was incorporated in the policy such as 'authorized health care professional' and noting that any and all medication must be picked up by the parents. With the rules from the Department of Health (NMDOH), over the counter medication must require health care approval to administer as well.

2.5 Review New Policy JLCE Medical Care Management (Diabetes Management) - Mrs. Foose

As discussed during the March work session, in Policy Advisory 203, Senate Bill 48 which enacted a new Article of the Public School Code, Article 34, cited as the "Student Diabetes Management Act". The Act requires the School District to review and implement a diabetes medical management plan submitted by the parent or guardian of each student with diabetes who seeks diabetes care while at school. The Act also mandates training by specified persons for employees relative to the management of care for student's with diabetes and expressly requires annual training for all school personnel having primary responsibility for supervising or transporting a student with diabetes.

2.6 Review New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability - Mrs. Foose

As discussed during the March work session, in Policy Advisory 184, Senate Bill 204 and 406 were noted as enacting a new section of the Public School Code authorizing the possession, storage and administration of medical cannabis by required policy in certain school settings.

The proposed policy requires 5 items necessary to participate in the Medical Cannabis at School: a copy of the written certification, a copy of the NM Department of Health (NMDOH) issued ID card, a written treatment plan, a NMDOH Health Insurance Portability and Accountability Act (HIPAA) authorization form, and a written release of liability. The District is mandating that the listed primary caregiver on the state issued ID card be required to administer the medical cannabis to the student. The medical cannabis will be stored on campus, locked in a designated medicine cabinet.

Board members discussed the need for a school year to be placed on the treatment plan, as the policy states that the treatment plan will need to be renewed each school year. The change will be made and will be reflected on the Board Agenda.

2.7 Review New Policy Essential Personnel - Mrs. Hernandez

New policy edition due to the current COVID-19 mandated closure. The policy states that the Superintendent will be responsible for determining who would be considered essential.

2.8 BHS Course Additions for SY20-21 - Mr. Summers

BHS is increasing the number of business courses, with the addition of Word Processing for Business, Entrepreneurship, and Financial Services. With these courses brings hope of inclusion in a Career Technical Organization such as Business Professionals of America.

2.9 Modify the District Facility Master Plan Status for Naaba Ani – Mr. Olivas

In an effort to apply for needed funding for Naaba Ani, the District is modifying the status from priority 5 to priority 1 in the District Facility Master Plan. This modification is simply the ground work for many more required steps. If all steps are satisfied and the plans are approved, Naaba Ani could be rebuilt where it sits. The Facility Master Plan was revised 5 years ago and the District was very conservative on what was proposed as the District did not have the opportunity to replace the school. This new prioritizing is for need, as the front entrance needs remodeled for safety and there have been several water leaks and severe roof damage.

2.10 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell distributed a typed report indicating the maintenance projects and the personnel report including vacancies and new hires in the District. The vacancy list includes the reported vacancies for the 2020-2021 school year. The front entrance is being completed at the high school during the closure including electronics and ADA for handicap doors. The sound system is also being installed at the Bobcat gym.

Dr. Mizell noted that the work Mr. Olivas has completed with Student Nutrition and Transportation in the preparation and delivery of meals has been monumental. He is very organized and detailed with his military background proving to be an asset. Food was delivered by the National Guard and the District is serving an estimated 1,800 meals a day.

Also mentioned was the District's Continuous Learning Plan. Dr. Mizell commended Mr. Summers, Mr. Olivas, Mr. Florez, Ms. Marquez, and Mrs. Foose for being instrumental in getting the plan put together and implemented in a timely manner. The plan is as comprehensive as it can be and was put together with guidance from NMPED. A survey was completed District-wide indicating that 72% of families have internet access; however not all have computers and/or printers. With that, printed materials have been placed at Farmer's Market to be picked up. The online work and printed materials are for student engagement, not for grades. The District will use the end of the third quarter as grade cut off, which is April 17th. With this being the fairest approach and an effort to keep GPAs on average, however there will be eligibility issues that will need to be addressed next school year. All standards are covered by the end of the third quarter; therefore students will not be behind. Upon school resuming, the time will be spend reviewing and re-teaching. The District's plan was acknowledged by the State Department as being in the top 10 in the State.

A Wi-Fi hotspot has been placed at the High School for students to access from vehicles. There is possible a hotspot at the Nageezi Chapter House as well, provided by Sacred Winds. There is a possibility of more hotspots being placed, after troubleshooting and protection of equipment. AP testing will be held May 11-June 5th online. Dr. Mizell sends a big thank you to Dale Maes, owner of DJ's Pizza, for feeding the workers providing food for the students.

Mr. Olivas thanked Dr. Mizell for being a champion for the District. She fought for PPE gear to protect those staff having to work, for the food to feed the students, and provided non-stop efforts to take care of the students and staff during this difficult time.

3.0 ADJOURNMENT

3.1 Adjourn Board Workshop

Meeting was adjourned at 5:54 p.m.
