

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, April 14, 2020 (6:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT: Dale Maes
Bruce Armenta
Joel Gunn
Tony DeHerrera
Veronica Tso

BOARD MEMBERS ABSENT:

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met via online (Zoom) on Tuesday, April 14, 2020 at 6:00 p.m. with some staff members present in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:06 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

Recommendation: Superintendent recommends approval of the current meeting agenda

ORIGINAL - Motion

Recommendation: Superintendent recommends approval of the current meeting agenda with the addition of the school year to the treatment plan in 7.4: Approval of New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability

NEW - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **NEW** motion 'Superintendent recommends approval of the current meeting agenda with the addition of the school year to the treatment plan of 7.4'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion

Carried. 5 - 0

Tony DeHerrera	Yes
Bruce Armenta	Yes
Joel Gunn	Yes
Dale Maes	Yes
Veronica Tso	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes

Minutes from March 10, 2020 Meeting were reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the consent agenda.

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Joel Gunn	Yes
Veronica Tso	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda

Business Consent Agenda includes a Budget Decrease BAR, Increase BARs, Transfer BARs and Maintenance BARs for March.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Joel Gunn	Yes
Veronica Tso	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell distributed a typed report indicating the maintenance projects and the personnel report including vacancies and new hires in the District. The vacancy list includes the reported vacancies for the 2020-2021 school year. The front entrance is being completed at the high school during the closure including electronics and ADA for handicap doors. The sound system is also being installed at the Bobcat gym.

Dr. Mizell noted that the work Mr. Olivas has completed with Student Nutrition and Transportation in the preparation and delivery of meals has been monumental. He is very organized and detailed with his military background proving to be an asset. Food was delivered by the National Guard and the District is serving an estimated 1,800 meals a day.

Also mentioned was the District's Continuous Learning Plan. Dr. Mizell commended Mr. Summers, Mr. Olivas, Mr. Florez, Ms. Marquez, and Mrs. Foose for being instrumental in getting the plan put together and implemented in a timely manner. The plan is as comprehensive as it can be and was put together with guidance from NMPED. A survey was completed District-wide indicating that 72% of families have internet access; however not all have computers and/or printers. With that, printed materials have been placed at Farmer's Market to be picked up. The online work and printed materials are for student engagement, not for grades. The District will use the end of the third quarter as grade cut off, which is April 17th. With this being the fairest approach and an effort to keep GPAs on average, however there will be eligibility issues that will be need to be addressed next school year. All standards are covered by the end of the third quarter; therefore students will not be behind. Upon school resuming, the time will be spend reviewing and re-teaching. The District's plan was acknowledged by the State Department as being in the top 10 in the State.

A Wi-Fi hotspot has been placed at the High School for students to access from vehicles. There is possible a hotspot at the Nageezi Chapter House as well, provided by Sacred Winds. There is a possibility of more

hotspots being placed, after troubleshooting and protection of equipment. AP testing will be held May 11-June 5th online.

6.0 INFORMATION FOR THE BOARD

6.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

6.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

6.3 Public Commentary

No Public Commentary was received.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

7.0 ACTION ITEMS

7.1 Approval of FY20 Financial Auditor/Contract

The audit contract has been submitted to the State Auditor's Office for approval. The contract will be extended with Manning Accounting and Consulting Services. This is the last extension, with the District will submit an RFP for services next year.

Recommendation: Superintendent recommends approval of the FY20 Financial Auditor/Contract

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the FY20 Financial Auditor/Contract'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Joel Gunn	Yes
Veronica Tso	Yes

7.2 Approval of Policy JLCD Administering Medicines to Students Revisions, New Medication Authorization Form and Standing Orders Authorization

In Policy Advisory 184, the policy service added the medical cannabis policy to the current policy on Administering Medicine to Students. The District has decided to make the cannabis policy a stand alone policy. However, some wording was incorporated in the policy such as 'authorized health care professional' and noting that any and all medication must be picked up by the parents. With the rules from the Department of Health (NMDOH), over the counter medication must require health care approval to administer as well.

Recommendation: Superintendent recommends Approval of Policy JLCD Administering Medicines to Students Revisions, New Medication Authorization Form and Standing Orders Authorization

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends Approval of Policy JLCD Administering Medicines to Students Revisions, New Medication Authorization Form and Standing Orders Authorization'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Joel Gunn	Yes
Dale Maes	Yes

7.3 Approval of New Policy JLCE Medical Care Management (Diabetes Management)

In Policy Advisory 203, Senate Bill 48 which enacted a new Article of the Public School Code, Article 34, cited as the "Student Diabetes Management Act". The Act requires the School District to review and implement a diabetes medical management plan submitted by the parent or guardian of each student with diabetes who seeks diabetes care while at school. The Act also mandates training by specified persons for employees relative to the management of care for student's with diabetes and expressly requires annual training for all school personnel having primary responsibility for supervising or transporting a student with diabetes.

Recommendation: Superintendent recommends Approval of New Policy JLCE Medical Care Management (Diabetes Management)

ORIGINAL - Motion

Member (Veronica Tso) Moved, Member (Joel Gunn) Seconded to approve the ORIGINAL motion 'Superintendent recommends Approval of New Policy JLCE Medical Care Management (Diabetes Management)'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Joel Gunn	Yes
Veronica Tso	Yes

7.4 Approval of New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability

In Policy Advisory 184, Senate Bill 204 and 406 were noted as enacting a new section of the Public School Code authorizing the possession, storage and administration of medical cannabis by required policy in certain school settings.

Recommendation: Superintendent recommends Approval of New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability

ORIGINAL - Motion

Recommendation: Superintendent recommends Approval of New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability with the addition of the school year to the treatment plan

NEW - Motion

Member (Tony DeHerrera) Moved, Member (Veronica Tso) Seconded to approve the NEW motion 'Superintendent recommends Approval of New Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability with the addition of the school year to the treatment plan'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Joel Gunn	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

7.5 Approval of New Policy Essential Personnel

New policy edition due to the current COVID-19 mandated closure.

Recommendation: Superintendent recommends Approval of New Policy Essential Personnel

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends Approval of New Policy Essential Personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Joel Gunn	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

7.6 Approval of BHS Course Additions for SY20-21

BHS is increasing the number of business courses, with the addition of Word Processing for Business, Entrepreneurship, and Financial Services.

Recommendation: Superintendent recommends Approval of BHS Course Additions for SY20-21

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends Approval of BHS Course Additions for SY20-21'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Joel Gunn	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

7.7 Approval to Modify the District Facility Master Plan Status for Naaba Ani

In an effort to apply for needed funding for Naaba Ani, the District is modifying the status from priority 5 to priority 1.

Recommendation: Superintendent recommends approval to modify the District Facility Master Plan Status for Naaba Ani

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to modify the District Facility Master Plan Status for Naaba Ani'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Joel Gunn	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Dale Maes	Yes

8.0 EXECUTIVE/CLOSED SESSION

8.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called for.

9.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

9.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

With no closed session called for, no reconvening was required.

10.0 ADVANCED PLANNING

10.1 Upcoming Events:

*May 12, 2020 - Board of Education Meeting

11.0 ADJOURNMENT

11.1 Approval to Adjourn Current Board Meeting

Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Joel Gunn	Yes
Tony DeHerrera	Yes
Bruce Armenta	Yes
Veronica Tso	Yes
Dale Maes	Yes

Meeting was adjourned at 6:24 p.m.



Board Member Signature

Board Pres.

Title

May 12, 2020

Date Approved